

**MINUTES OF THE MEETING OF THE
PINE BROOK WATER DISTRICT
BOARD MEETING AUGUST 16, 2018**

Board Members present: R. Waters, M. Beauprez, M. Hupka and Bob Loveman

Board Members Absent: J. Colson

Also: R. deHaas, S. Beauprez and A. Churnside

Visitors: Brian and Sarah Wahlert, Mark Anderson, Amy from Chase Bank

Meeting Started: 4:30 pm.

Amy stopped by to have the Board members sign new signature cards.

Sarah Wahlert

She had a question as to where the District was with getting the Operations Manual completed. Andrew has been putting it together when he has had the opportunity. It is almost complete. Mel and Rick said they could be the subcommittee to review the operations manual once it completed.

Brian Wahlert

He still has issues with the Budget and where we are getting the numbers. Bob had reached out to him before the meeting to see if he wanted to come in with his questions. Since to answer the question properly the Board felt they needed to gather more information and so the issue was deferred for further investigation. They suggested that there should be a separate meeting with Bob, Brian, Rick and possibly another Board member. The Board noted that they were taking his comments seriously but need to look into it before being able to make any comments. They also noted that it may also mean a meeting with the Auditor to go over the numbers. Bob said that he will check with the Auditor about his schedule. Mark Anderson said he would like to attend the meeting also.

Sale of raw water

Bob said that he was approached about an individual who is looking for some raw water to fill a small pond along Boulder Creek. He is looking for ½ acre foot of water. He was told the price would be \$20,000.00. He was fine with this price. Bob Loveman motioned to sell the ½ acre foot of water for \$20,000.00. Rick seconded and the motion passed 4-0.

Rate structure

The document is going to be put up on the website. That way people can look at it when it is convenient for them to do so. The plan is to have four meetings at various times and dates so that people can present any questions that they may have. The purpose of these meetings is to help explain the Board's reasoning for

developing the rate structure. Bob wondered if he should be available during the HOA ice cream social to answer any questions. Sarah didn't feel it was the place or event to do that. Bob said that he was fine with that.

Sludge Disposal

Bob said that the sludge bed itself is due to start in the next 30 days. He said that we have been looking at used front end loaders and they are not all as presented. They all have had some issues with them. The used loaders have no warranty at all with them. We qualify for government pricing on new equipment. The new ones cost in the \$80,000.00 plus range where the used ones are in the \$50,000.00 plus range. The new ones have a payback in 3.5 years where the used ones would have a payback in 2.5 years. In the long run if things were to change and we didn't need to do the sludge drying, we could always sell the equipment (loader & trailer). Rick motioned to proceed with the sludge project with new loader as long as we don't exceed \$150,000.00. Bob Loveman seconded and the motion passed 4-0.

Employee handbook

Bob said that he, Joyce and Bob Loveman met to go over what has been done so far on the Employee handbook. It is very close to being done. Joyce is cleaning up some parts for clarification. Joyce will send it out to the Board members when it is done.

FEMA

All paperwork is in from the contractor and he has delivered two of three temporary tanks. Bob said they have a lot of prep work to do before we will drain either of the tanks.

Reservoir overflow grate

Bob said that we are waiting to hear from Armor Steel as to when they can get the grate built and ready for install.

Four Mile Fire Dept.

Bob said that he has not heard when the court date is for their augmentation plan.

Cash Mine

They have been granted another extension.

Wittmeyer

He has not decided what he wants to do for augmentation water.

Accounts over \$1000.00

Bob said that we had only one this month and it was for high usage.

Adjustments this month

One was for a turn off charge.
Two were made for properties that closed.
One was for a returned check.

Reservoir levels

Currently we are down about three feet from full.

Bills

Mike motioned to approve the bills as presented. Bob Loveman seconded and the motion passed 4-0.

Water Quality

Bac Tees came up as absent.
Disinfection Byproducts were below limits: THM 66.5 HAA5 30
Coliform in raw water was below 1

Repair and maintenance

We treated the reservoir for algae.
We had to pull and pin one of the membrane modules from the small skid.

Minutes

Bob Loveman motioned to approve the minutes as presented. Mel seconded and the motion passed 4-0.

Adjournment

Mel moved to adjourn the meeting at 5:50 pm. Mike seconded and the motion passed 4-0.